

Importing CWR ACKs

After you exported catalog to a PRO, you can, sometimes, receive a status feedback about this same catalog.

Most of the time, it is even 2 feedbacks :

- **ACK 1** : a preview reporting to let you know if the catalog works are accepted (RA) for treatment or not (RJ)

IMPORTANT : this preview reporting is only providing you information, no works in the imported groups !

- **ACK 2** : final reporting file indicating if works were registered and so with a PRO code attached and ready for payment.

Those feedback are assigning each work an internal and specific PRO code and so ACK-CWR import are crucial to incorporate in order to complete and update your database works information.

- To do so :

content

1. Click on **Catalog imports**
2. Choose the **File to import**
3. Select the **CWR-ACK** filter
4. Click on **Next**

- An ACK-CWR import preview indicates you the ACK result (1) , the number of works concerned (2) , and the PRO message and explanation for acceptance or reject (3) :

content

- The next step allows you to inform the third party providing you the reporting (PRO). This reporting containing only informations and the works already existing if you want to create a group with that report you must untick "**Only to new works**" and fill the "**Name**" field up.

You could also choose to assign this reporting a **Group type** and/or a **tag** in order to organize your database.

content

- You could now choose matching options :

content

IMPORTANT : LeSage matches automatically with internal workcodes. In this way, in the works matching strategy and especially in the field "**Try to match on titles**" , you must choose "**No**" let untick "**Do NOT create new works**"

- Make sure you tick "Ignore territories" and do NOT fill any shares fields :

content

- To check the works status up :

Click on **Imported Files**

Right click on the ACK CWR import and then choose **Create a group**

content

A new tab is opening with **works in the group**, in the field "**Work list template**" make sure you choose "**default**" and in the field "**Secondary list template**" make sure you choose "**messages**". This way, you can open with the + situated on the left side of each work and so consult the PRO assigned message/status.

content

Clicking on the **blue funnel** in the tool bar (bottom left of the tab), you can then **filter the works** of the group **according to the status/message** :

content

This way, you can target the rejected works (for example) to correct its copyright and export it again to the PRO but without affecting the accepted with codes works.

Revision #1

Created 2025-03-10 08:05:41 UTC by Admin

Updated 2025-03-10 08:06:10 UTC by Admin