

# Editing a work

## General

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You find here **3 different but important zones** :

- a small window (1) with **general information** :

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- **Subtitle** : to dissociate/distinguish 2 similar works
- **Company** : the publisher, you or the one you represent on a specific territory. This field is important for the statement export to be clear and the actors paid on the correct company behalf. The company concept inside a contract or royalties (« controlled by ») settings will be priority over this field information.
- **Performer** : (optional) You can add one (or several) actor (s) in the copyright zone with this specific role.
- **Author** : optional here because it is already filled in the copyright section. This field could be used to force the author's name appearing in the statement
- **Territories** : the territory in which you represent the work.
- **ISWC** : international standard work code (add/modify in the "code" tab).
- **idimport** : allows you to know through which import this work was created in your database.
- **Protected** : protected work from the massive changes in the workshop.
- **Do not export** : this work will be not exported in the catalog (CR / Chrono).
- **Already submitted** : meaning this work was already submitted to a PRO through a catalog.
- **Submit comment** : if the works was accepted or rejected
- **Genre** : type of music
- **duration** : work duration

In the same window, you can also **check the chain of right (= hierarchy)** to check the copyright according to a third party in order to export the work :

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Still in the same section, you can click on **menu button** to :

- Verify payouts of this work
- Generate documents (contract in english)
- Export the work

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- another window (2) with **copyright information** about this work and its actors :
- **Actor** : click on the eye to open an edit actor
- **IPI code** : standard unique code for copyright actor
- **Role** : A = author, C = composer, AC = author & composer, E = original publisher, SE = sub-publisher, CE = co-publisher, ADM = administrator,
- Chain : to separate rights' chains according to publishers/sub-publishers representations
- which publisher or sub-publisher is **managing the co-publishing**
- **the performance & mechanic shares** (owned & collectable), **IMPORTANT : the shares total must be 100%**
- **the Third party** (who provides you the work and its information)
- if the actor is **controlled**

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You can **customize the header columns** (so information) you would like to see **clicking on the settings button**.

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You can also open/generate a **copyright preview** according to the third party you would to export this work to, clicking on **the yellow file button**.

This preview will be **visible in another tab** :

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You find here the same information as in the copyright section but in the way it will appear within the CWR/Chrono export according to the PRO you are sending to.

- a last window (3) with **royalties/contract information** attached to this work :

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You can read this section according two ways :

- **horizontally**
- **vertically** : this way could be hidden clicking on the blue arrow situated on the top right of the royalties zone.

This section is proposing two ways of setting royalties up :

- **the contract mode**
- **the work mode**

In both mode, you must define one (or several) actor(s) and the payout shares (%) according to the type of rights (mech or perf).

Within **the contract mode**, you must create a contract with the payouts conditions (royalties) beside.

Then you attach the contract to a group so to all the works in the group.

This mode is highly recommended because :

- it's working efficiently whether there is one ore a thousand work in the group
- if there is a payout mistake, you just need to change the contract and all the works are impacted
- if you create new works, you just need to add them in the group and they will be automatically attached to the contract thanks to the dynamic group concept

Within **the work mode**, royalties are set directly in the edit work (this section).

**IMPORTANT : this mode and this way to inform royalties will always be priority over the contract mode to calculate the statements. This mode is recommended only to deal with specific situations.**

# Codes

You find here **all the codes attached to this work**.

Those codes could be attached to a work automatically with catalogue and/or rights import or even manually.

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- # : internal number automatically generated by LeSage when creation
- Code type : ISWC, CoCv, etc...
- Main : tick this box to determine which code is the favorite, main attached to this work
- Code : the code in itself
- Third Party : the entity providing the information
- Title : work title
- Author : author/composer present in the work copyright

- Album ref : commercial reference of album where the work is attached
- Album title :
- Track num :
- Duration :
- Label :
- Release :
- Artist : performer present in the work copyright
- Created : creation date in LeSage
- Import # : Import number generating/providing the work code

A work could have several but same type code attached.

If so, LeSage will consider a code as main one according to its creation date (the oldest, the first created).

To define a correct work code as main and avoid a sale to be assign to a wrong one, you must tick this correct code as main.

## Notes

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Those notes are for your own personal use in LeSage and will have NO impact/effect on statements.

Those useful and complementary information are recommended to organize your database management.

## Rights

You find here all the rights imported attached to this work.

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- **Rights #** : internal number automatically generated by LeSage after importing rights
- **amountpaid** : amount to pay in the rights' file imported
- **amountpaidincurrency** : amount to pay converted in the correct currency
- **% collected** : from the total copyright shares
- **TypeOfRights** : type of rights from the rights' file imported

- **Title** : of the work imported
- **Authors** : present in the copyright from the rights' file imported
- **date\_paid** :
- **typeofrights\_text** : way to broadcast the work, provenance from the rights' file imported
- **Source** : way to broadcast the work, provenance translated for LeSage

## Groups and tags

This tab shows **all the groups and tags attached to this work.**

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## Exports

You find here **all the exports where this work is present.**

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- idExport
- Date
- Format
- File name
- Description

## Subtitles

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